



MOVING PERMIT APPLICATION

(CONTRACTOR ONLY)

PERMIT NUMBER:

Must use Permit Number to request inspection.

A separate permit is required for each building or structure.

PERMITS ARE REQUIRED TO BE ISSUED PRIOR TO START OF WORK.
FOR CITY TO PROCESS, APPLICATION MUST BE COMPLETE-DO NOT ABBREVIATE-ONLY ONE ADDRESS PER PERMIT

Structure to be Moved To: _____
Structure to be Moved From: _____
Measurements of Structure: _____ X _____ = Total Sq. Ft. of structure: _____
Height of loaded structure: _____

Name of Owner of Structure: _____
Current Address of Owner: _____ City: _____ State: _____ Zip: _____
Phone: () _____

Moving Contractor: _____
Address of Contractor: _____ City: _____ State: _____ Zip: _____
Phone: () _____

Structure is being moved:

- Out of the City Into the City
- From one property in the City to another property in the City.*

*Requires plans and building permits.

Preparations for moving will start: ____/____/____ Move to be completed: ____/____/____

Contract Cost of Moving the Structure and Cleanup of Lot: \$ _____

Moving date and route approved by Police Department.

NOTE: DO NOT REQUEST AN INSPECTION WITH THE SUBMITTAL OF THIS FORM. THIS FORM IS FOR THE PROCESSING OF PAYMENTS ONLY. WORK STARTED PRIOR TO THE ISSUE OF A PERMIT IS SUBJECT TO PENALTIES AND CITATIONS.

Applicant agrees to remove the structure and foundations and remove all trash and debris to an approved landfill or has notarized clean up affidavit attached to the application; to take all measures to keep any trash and debris from blowing from property; will not allow any trash or debris to fall into public streets or right of way and will not burn any trash or debris within the city.

SIGNED

DATE

PRINT NAME CLEARLY

For Building Inspection Office Use Only

- Current movers insurance and bond on file.
- Sewer and water lines must be plugged and abandoned prior to issue of this permit.
- () \$900 cash clean up deposit paid or
() Notarized clean up affidavit signed and on file.
- This building is a residential property of four units or less, or residential accessory building.
- This building is all or part of a commercial structure on commercial property.*
*Asbestos testing certificate required.
- Building permits are required and have been issued.
- City Moving permit card to be posted on the building is attached.

APPROVED BY: _____
ISSUED BY: _____

FEE: _____
DATE: _____

MOVING PERMIT APPLICATION 01/12

